

## Day Camps Team Checklist and Daily Rotation

July Summer Outreach / Ages 5yrs - 12yrs

Tuesday - Friday (10am to 2pm) or (5pm to 9pm)@ all participating churches

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- 8:45am - 9am: Morning meeting and prayer  
( Your team will need to be at their assigned church before 8:45am whether taking the bus, your vehicle, or subway.)

- 9:00 - 9:15am: Set up and Preparation

Audio / Visual - Keynote (powerpoint), Sound Checks, Mic Checks, Movie pick, YouTube pick, and order of days events reviewed.

Set up INSIDE / OUTSIDE

### Tables and chairs set up and opening assembly chair set up

#### Registration

Printed materials  
Table and tent set up  
Workers in place  
Pens and Sharpies  
Name Tags

#### Street Enforcement

Traffic Cones  
Whistles  
Safety Vests  
Signage  
Ice Coolers Filled

#### Games - OUTSIDE

4 Organized games prepared to play in the street (ie. 4 square, hop scotch, side walk chalk, football, basketball, etc.)

Supplies for all games

Point person for each game prepared with rules of game

#### Games - INSIDE (if possible)

Coloring sheets or activities  
Kids karaoke

- 9:15 - 10:05am: Welcome all kids and parents to day camps.

- 10:05 - 10:15am: Opening Assembly / Introduction (everyone together in one place)

Placed in chairs by age... if the camp is small enough in attendance to keep the entire group together through each station we will keep the group together. If the camp is large enough we will divide by age groups and rotate the upcoming stations.

If the group is large enough there are four rotating stations that will minister all at the same time with age appropriate activities and counsellors in each group station. These groups will stay with the same counsellors all day and rotate every 45min into a new station. The stations in no particular order consist of:

#### Stations

The Park  
Themed Bible Lesson  
Arts and Crafts  
Snack Time / Drawing

- 10:15 - 11:00 am: STATION #1
- 11:00 - 11:45 am: STATION #2
- 11:45 - 12:30 am: STATION #3
- 12:30 - 1:15 pm: STATION #4
- 1:15 - 1:45 pm: Closing Assembly

Every one is back in the same place together for quick announcements, funny skit, lesson review, and the days Big Winners!

Counsellors are encouraged to stay with their groups and not stand in the back or on the outsides of the seating but seated with them!!! (Crowd Control)

Teachers and game organizers are beginning to organize everything for when students are picked up by parents and popcorn is to be distributed.

- 1:45 - 2:15 pm: Movie and Popcorn time while parents pick up their children

**\* When the last kid is picked up we will have a debrief meeting and clean up for the next days events.**

## **STATIONS**

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### **The Park**

We will organize a walk to the closest public park. It is mandatory that all counsellors wear a protective safety vest to and from the park.

*Things to bring:*     Ice Cooler  
                                 Popsicles  
                                 Face Paints  
                                 Equipment (ie. All balls and/or equipment needed for  
                                                                                 planned activities)  
                                 Bullhorn

**IMPORTANT NOTE: NO ONE LEAVES THE PARK WITH ANYONE FOR ANY REASON!**

### **Themed Bible Lesson**

The theme displayed for the month of DayCamp is up to each church plant and their team of organizers. The lessons will be taught by someone in the church plant here in NYC. However, there maybe a skit, song, or illustration that is needed from your team to help us drive home the point of God's Word.

Your team will act as altar workers during this time and more than likely be leading a small group of kids to pray and review questions from the days material.

### **Arts and Crafts**

We would ask that you would coordinate with us before coming to NYC and help us with not only purchasing the supplies but also instructing the kids on how to do the project while you are here.

### **Snack Time / Drawing Time**

We would ask that you would coordinate with us before coming to NYC and help us with not only purchasing the supplies but also instructing the kids on how to do the project while you are here.